

RULES AND REGULATIONS GOVERNING ST. THOMAS AQUINAS COLUMBARIUM Waterford, WI

St. Thomas Aquinas Cemetery is dedicated to preservation of the cemetery grounds as an attractive, reverent setting for the sacred burial of the deceased. Accordingly, rules and regulations are in place to ensure uniformity and continuing aesthetic appeal. The following rules pertain specifically to the newly established Columbarium in the cemetery.

Definitions

Columbarium – a structure which will contain niches for inurnning the ashes of deceased persons.

Cemetery Committee – the standing committee established by the Parish to oversee the operations of the Cemetery and Columbarium.

Cremains – the remains of a cremated corpse.

Grantee – the purchaser of a niche reservation.

Niche – a receptacle in the Columbarium for the placement of an urn.

Niche Easement – the instrument which entitles a person to the right of inurnment of human remains within a niche in the Columbarium. The niche easement does not constitute the sale or transfer of property but is the provision of an inurnment space. All ownership of the land and Columbarium remain with the Parish.

Parish – St. Thomas Aquinas Parish, 305 S First Street, Waterford, WI 53185.

Urn – a worthy vessel to hold cremains.

Conditions of Inurnment

Inurnment of cremains of a single human person within a niche is permitted. Only one person's cremated remains may repose in one niche. Niches have dimensions of 12"x12"x12". The urn must be able to fit within the niche.

The door of each niche will be engraved by Ketterhagen Memorials (262-763-2535) in a standard style and format decided by the Cemetery Committee. The information included for

the deceased will be last name, first name, date of birth, date of death. A bronze military emblem will be available for veterans. Engraving will be done at the Grantee's expense. It is possible for the Grantee to arrange with Ketterhagen to pay in advance for etching and open/sealing niche.

Memorabilia may be included in the niche at inurnment. Acceptable items are photos, letters, etc. but nothing liquid or formerly alive.

Decorations. No decorations, flowers or other items are to be placed on or near the Columbarium. The Cemetery Committee reserves the right to remove any decorative items at any time and for any reason. The Grantee shall be liable for any damage caused by the placement of any decoration. Under no circumstances will the use of glass containers or other items that could cause injury be allowed in the Columbarium area, nor may anything be placed on top of the Columbarium.

Inurnment Arrangements. Inurnments that promptly follow a funeral will likely be scheduled by the funeral home. For inurnments at a later time, please contact the Parish office (262-534-2255) to schedule. One week's advance notice from the responsible party is preferred, to allow time for marking and paperwork. The Parish has the right to refuse inurnment of cremated remains when it is impractical to do so and may suggest an alternate time and/or day. Acceptance of a different time or day than originally requested will be the only remedy of the Grantee.

The Columbarium's inurnment administration fee is \$xx.

All improvements of any kind on the Columbarium or surrounding areas and any type of work are under the strict control of the Cemetery Committee. This includes but is not limited to: opening and sealing niches, inurnments or disinurnments, plantings, landscape care or Columbarium work. The Parish may remove any and all improvements at any time, for any reason. Use of materials, equipment, devices, outside agents or products is subject to the strict control and approval of the Cemetery Committee.

Inurnment authorization. To enable the inurnment of a person not designated or intended for at the time of agreement between the Parish and the Grantee, a written authorization is required from the Grantee, executor or personal representative prior to the inurnment of those cremated remains. This written authorization must be approved the Parish.

Removal of an urn. Removal of cremains for permanent inurnment in another facility will be permitted upon presentation of the appropriate legal documents and payment of a fee determined by the Cemetery Committee.